

MEMORANDUM

TO: Board of Directors

FROM: Shauna Lorance, General Manager

SUBJECT: General Manager Report

DATE: April 11, 2024 Board Meeting

California Employers' Retirement Benefit Trust (CERBT)

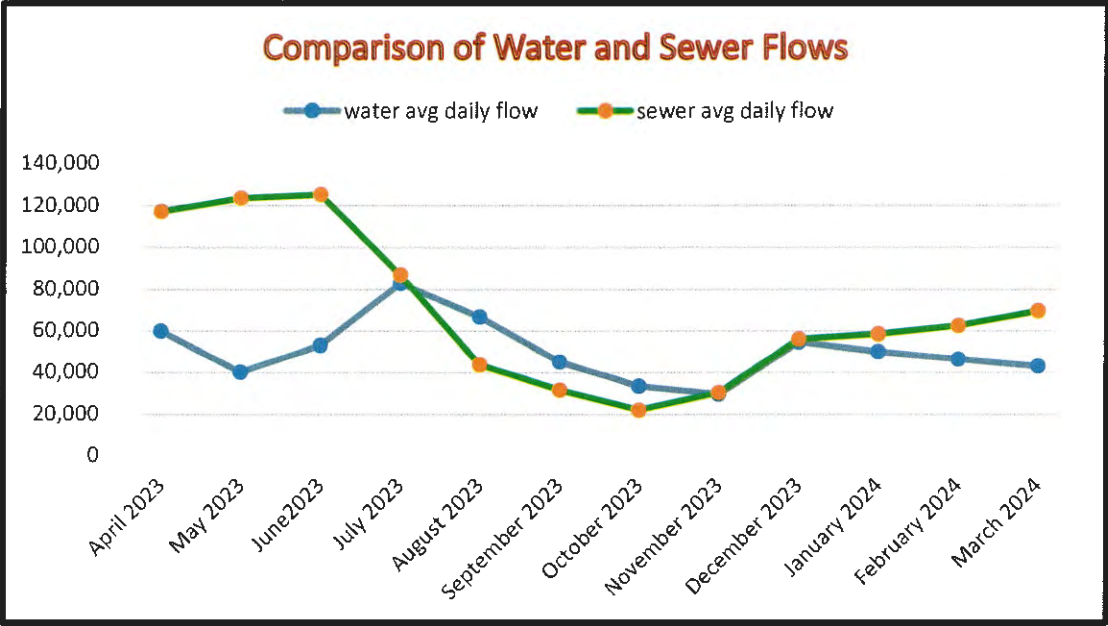
The District funds Other Post Employment Benefits (OPEB) and maintains a dedicated fund controlled by the District. This fund is to be used to fund benefits after retirement for existing and future staff. With the District retaining control to the dedicated fund, The District is required to include those funds as cash funds on our financials, list the liability of future funding requirements on our books, and have an actuarial report prepared on the program. The District has approximately \$950,000 in this fund. Transferring these funds to a dedicated trust fund would eliminate the need for actuarial reports, ensure that the funding remains dedicated to OPEB, and remove the liability from the District financials. This will all make applying for debt for CIP projects much simpler.

CalPERS offers the California Employers' Retirement Benefit Trust (CERBT) fund program which is an OPEB trust for California government employers. It is one of the largest of its kind in the Country. The trust is managed by CalPERS and on average can attain higher returns than the District's dedicated funds.

Staff recommend transferring the District funds into the CalPERS CERBT. If the Board agrees, staff will bring back the official papers for approval at the April Board meeting.

Sewer and Water Flows

The average monthly water and sewer flows are shown on the graph below. As expected, it shows that during some months there is more sewer flow than water usage. This demonstrates that the District sewer collection system has an Inflow/Infiltration issue. Staff have been working systematically to address these issues during the construction season. As pipelines are replaced, the District will slowly see a reduction in the difference between water usage and sewer flows.



Verbal Report, If Needed

MEMORANDUM

To: Honorable Board of Directors, Sierra Lakes County Water District
From: Patrick Baird, Utilities Operation Manager
Subject: March 2024 Operations Report
Date: March 29, 2024

Donner Summit Public Utility District (DSPUD) Wastewater Treatment Plant:

There were no permit violations during March 2024, and the wastewater treatment plant was operating as designed.

Regulatory Issues:

Sanitary Sewer Overflows: The District reported no Sanitary Sewer Overflows (SSOs) to the Regional Water Quality Control Board for March.

Water Treatment Reporting: The District met all the drinking water requirements. The monthly SAFER (Drought & Conservation Reporting) reports were completed and updated.

Operations Report:

Monthly Water and Sewer flows:

	March 2024		February 2024	
	Water	Sewer	Water	Sewer
Daily Average Usage	46,579	69,052	46,006	61,994
2-Year Average	56,239	78,499	64,841	67,795
5-Year Average	61,379	64,679	68,951	59,550
Percent Difference	-17% / -25%	-12% / 6.8%	-30% / -34%	-8% / 3.5%

- The District treated 1,213,859 gallons of water in March 2024.
- The Backwash total contributed to 13.0% of the month's water usage.
- The District's share of the flow through the DSPUD wastewater treatment plant for March 2024 was not available at the time of this report.

Water Treatment System:

The water temperature of the lake has been 1.0°C throughout the month of March.

Sewer Collection System:

All the sewer lift stations are operating as designed.

Attachments:

- March 2024 Daily Water/Sewer Flows
- 2019-2023 Average Daily Sewer/Water Flows Comparison through March 2024
- 2022-2023 Average Daily Sewer/Water Flows Comparison through March 2024

**SIERRA LAKES COUNTY WATER DISTRICT
SEWER & TREATED WATER TOTALS**

Month: March Year: 2024

		SEWER TOTALS	TREATED WATER TOTALS				REMARKS
DATE	DAY	SEWER FLOW	WATER TREATED	WATER USAGE	BACKWASH USAGE	*COMBINED TANK TOTAL GALS.	
1	T	43,606	0	27,452	0	639,738	
2	F	49,188	43,346	28,449	3,706	612,286	
3	S	49,004	0	32,777	0	627,183	
4	S	81,246	15,908	62,608	40,517	594,406	
5	M	86,348	19,657	43,892	3,755	547,706	
6	T	71,358	60,560	28,635		523,472	
7	W	50,678	65,865	31,864		555,397	
8	T	64,340	60,729	44,796	3,750	589,398	
9	F	74,074	0	72,795	0	605,331	
10	S	66,936	22,033	72,438	3,790	532,536	
11	S	57,548	89,924	39,066	7,615	482,131	
12	M	52,576	68,726	27,857	3,788	532,989	
13	T	55,814	88,754	26,808	7,476	573,858	
14	W	50,202	69,013	33,329	3,854	635,804	
15	T	55,832	0	44,002	0	671,488	
16	F	71,620	0	57,375	0	627,486	
17	S	67,002	0	46,719	0	570,110	
18	S	112,352	23,468	47,652	12,553	523,392	
19	M	73,090	51,601	33,751	9,334	499,208	
20	T	67,592	74,287	31,788	3,755	517,058	
21	W	69,442	64,243	33,616	3,750	559,557	
22	T	80,344	52,442	45,088	3,789	590,185	
23	F	88,924	0	55,067	0	597,539	
24	S	86,146	52,148	52,222	3,787	542,472	
25	S	90,176	31,538	48,532	7,619	542,398	
26	M	79,656	74,004	50,085	16,908	525,404	
27	T	71,804	94,288	36,788	7,545	549,324	
28	W	66,552	91,325	36,774	7,552	606,824	
29	T						
30	F						
Total		1,933,450	1,213,859	1,192,223	154,843		
Average		69,052	43,352	42,579	5,956		
Max		112,352	94,288	72,795	40,517		

* Max. combined capacity of both tanks is 744,380 gals.

**Sierra Lakes County Water District
Water- Daily Flow and 5-Year Average**

	Jan. 5-Year Average	Jan. 2024	Feb. 5-Year Average	Feb. 2024	Mar. 5-Year Average	Mar. 2024	Apr. 5-Year Average	Apr. 2023	May 5-Year Average	May 2023	Jun. 5-Year Average	Jun. 2023	Jul. 5-Year Average	Jul. 2023	Aug. 5-Year Average	Aug. 2023	Sept. 5-Year Average	Sept. 2023	Oct. 5-Year Average	Oct. 2023	Nov. 5-Year Average	Nov. 2023	Dec. 5-Year Average	Dec. 2023
120,000																								
115,000																								
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105,000													104,031											
100,000																								
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85,000															89,044									
80,000													82,345											
75,000											72,908													
70,000																								
65,000	69,251		68,951													66,073	67,073							
60,000				61,379			60,043																	
55,000								59,350																
50,000									51,835			52,682											56,785	
45,000		49,482		46,006																50,810				54,121
40,000						42,579												44,735						
35,000										39,851														
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25,000																					33,033			
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15,000																								
10,000																								
5,000																								

**Sierra Lakes County Water District
Sewer- Daily Flow and 5-Year Average**

	Jan. 5-Year Average	Jan. 2024	Feb. 5-Year Average	Feb. 2024	Mar. 5-Year Average	Mar. 2024	Apr. 5-Year Average	Apr. 2023	May 5-Year Average	May. 2023	Jun. 5-Year Average	Jun. 2023	Jul. 5-Year Average	Jul. 2023	Aug. 5-Year Average	Aug. 2023	Sept. 5-Year Average	Sept. 2023	Oct. 5-Year Average	Oct. 2023	Nov. 5-Year Average	Nov. 2023	Dec. 5-Year Average	Dec. 2023
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60,000				61,994	64,679																			
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40,000															47,675									
35,000															43,510									
30,000																36,988								
25,000																	31,482	30,383				34,691	30,174	
20,000																								
15,000																					21,864			
10,000																								
5,000																								

**Sierra Lakes County Water District
Water- Daily Flow and 2-Year Average**

	Jan. 2-Year Average	Jan. 2024	Feb. 2-Year Average	Feb. 2024	Mar. 2-Year Average	Mar. 2024	Apr. 2-Year Average	Apr. 2023	May 2-Year Average	May. 2023	Jun. 2-Year Average	Jun. 2023	Jul. 2-Year Average	Jul. 2023	Aug. 2-Year Average	Aug. 2023	Sept. 2-Year Average	Sept. 2023	Oct. 2-Year Average	Oct. 2023	Nov. 2-Year Average	Nov. 2023	Dec. 2-Year Average	Dec. 2023
120,000																								
115,000																								
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90,000																								
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80,000													84,123	82,345										
75,000																								
70,000																								
65,000																								
60,000			64,841								60,778													
55,000	59,207				56,239			59,350									59,111							
50,000						51,869						52,682												54,121
45,000		49,482		46,006																47,649				47,816
40,000					42,579				43,361										44,735					
35,000										39,851														
30,000																					33,073	33,482		
25,000																							29,316	
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STAFF REPORT

TO: Board of Directors
FROM: Anna Nickerson, Financial Consultant
SUBJECT: April 2024 Consent Calendar Summary
DATE: March 29, 2024

STAFF RECOMMENDATION

Staff recommends adoption of the Consent Items Calendar.

ITEMS OF INTEREST

- A. Minutes for the March 14, 2024, Regular Meeting transcribed and included.
- B. March 2024 Check Register, with Director's Payroll Detail
The check register includes the following item that was out of the ordinary:
 - Semi Annual principal and interest payment to the USDA Rural Development for the District's Revenue Bond of \$215,542.75.
- C. Financial reports for month ending March 31, 2024:
The Budget to Actual report for the month ending March 31, 2024, is presented. **We continue to operate within the budget** and the Operating Projects budget continues to be monitored in the event that a budget adjustment becomes necessary.
- D. Disbursements Requiring Board Approval
The disbursements that require the Board approval includes the following items that are out of the ordinary:
 - None

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
SIERRA LAKES COUNTY WATER DISTRICT**

Date: Thursday March 14, 2024 / **Time:** 5:30 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

The meeting was held in person at the District Office and teleconferenced to allow public participation.

I. Open Meeting:

Roll Call:

Directors in attendance at the Sierra Lakes County Water District Boardroom:

Director Dan Stockton
Director Jon Harvey
Director Jennifer Jackson

Director in attendance by Zoom:

Director Karen Heald
Director David Keatley

Staff in attendance at the Sierra Lakes County Water District Boardroom:

Shauna Lorance, General Manager
Patrick Baird, Utility Operations Manager
Anna Nickerson, Financial Consultant

Staff in attendance by Zoom:

Jeffrey Mitchell, District Counsel

Guests in attendance at the Sierra Lakes County Water District Boardroom:

Steve Carle	Dick Simpson
Steve Shray	Chase Cambron

Guests in attendance by Zoom:

None

Minutes Recorder:

Anna Nickerson, Financial Consultant

II. Public Forum: An opportunity for members of the public to address the Board on items that were not on the agenda. Mr. Carle commented that in looking at the hook-up fees included in the District's financials have stayed the same. Mrs. Nickerson said when the system was being developed, all hook up were installed. The current fees reflect the reimbursement of those costs.

III. Approve Agenda: The agenda was presented to the Board for approval.

A motion was made by Director Harvey and seconded by Director Jackson to approve the agenda. The motion passed by a unanimous rollcall vote: Ayes: Directors Stockton, Harvey, Heald, Jackson and Keatley.

IV. Public Comments: An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. Comments regarding an item on the agenda were received earlier in the day. Those comments were suggestions regarding the upcoming public presentation. The comments were forwarded to all Directors and would be discussed later in the meeting.

V. Election of Officers:

A. Director Stockton nominated Director Harvey for President. The nomination was seconded by Director Jackson. The nominations were closed.

Director Harvey was elected President by a rollcall vote: Directors Stockton, Heald, Jackson and Keatley. Director Harvey abstained.

B. Director Harvey nominated Director Jackson for Vice President. The nomination was seconded by Director Keatley. Director Keatley moved and Director Harvey seconded the motion to close the nominations. The motion was approved by a roll call vote: Directors Stockton, Harvey, Heald and Keatley. Director Jackson abstained.

Director Jackson was elected Vice President by a rollcall vote: Directors Stockton, Harvey, Heald and Keatley. Director Jackson abstained.

It was agreed that Director Harvey would assume the position of President at the April 11, 2024 Board Meeting.

It was also agreed that Directors Jackson and Keatley would continue their rolls on the Volumetric Rates Ad Hoc Committee. The committee was confirmed by Director Harvey as President.

VI. Operations:

A. Shauna Lorance, General Manager, presented her report to the Board for consideration and possible action. She reported the following:

- She requested the Board to second her intent to thank two members of the utility staff that went above and beyond when the back-up generator at Sewer Pump Station (SPS) 2 did not turn on when power was lost during the recent storm and the standby power did not activate. She said Mr. Lundgren managed to tow the standby generator through the snowstorm to the pump station and dug out the

access to the pump station, at midnight with no power, to get the generator working with phone support provided by Mr. Marriner. She proposed a \$1,000.00 and \$600.00 payment from the "Other Employee Relations" line item. The Board supported the proposal and completely supported the appreciation of the extra efforts provided.

- DSPUD completed a draft of the Water Supply Resiliency Study. She said she thought the draft report could be accessed on DSPUD's website. She also said they evaluated multiple options for emergency supply and all options were eliminated except for connecting to SLCWD's water supply. She asked DSPUD why they eliminated the reuse of wastewater but had not heard back.
- A letter was being written allowing Placer County to access district property regarding the otter issue, but Placer County replied that they no longer needed access.
- An ACWA/JPIA site visit and risk assessment was conducted. The report contained minor suggestions that would be taken care of. The District also received the President's Special Recognition Award for a loss ratio of 20% in all three insurance programs.
- A graph, comparing water and sewer flows, were presented to the Board for feedback. She asked if the graph provided the information the Board wanted to see. Director Jackson said she liked the comparison graph but also wanted to continue receiving the two- and five-year graphs.
- An order for the new truck, that was included in the capital budget, was placed with a dealer in Reno who agreed to match the California state purchasing requirements.

B. Patrick Baird, Utility Operations Manager, presented his report to the Board for consideration and possible action. He reported the following:

- Water usage was below both the two- and five-year averages and sewer was in line with both the two- and five-year averages.
- Sewer flows through the wastewater treatment plant were at 24%.
- Lake water temperature dropped to 1°C. Water production was slowed to 100 gallons/minute but water demand was still being met.
- Staff was working through some electrical issues at SPS 2 and anticipated the problem to be resolved within the next week.

Director Jackson asked why the emergency generator did not go on and if the issue was mitigated. Mr. Baird said the problem was a bad breaker that got corroded over the years. Power was being rerouted from SPS 3 to SPS 2 and an electrician was working to repair the issue.

VII. Consent Items Calendar: The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the February 8, 2024, Regular Meeting; February 2024 Check Register; financial reports for the month ending February 29, 2024; Disbursements for Board Approval.

A motion was made by Director Harvey and seconded by Director Jackson to approve the Consent Items Calendar as amended. The motion passed by a unanimous vote: Ayes: Directors Stockton, Harvey, Heald, Jackson and Keatley.

Ms. Lorance asked to discuss items IX. New Business A & B before item VIII. Old Business.

IX. New Business:

A. Ms. Lorance's PowerPoint Presentation, regarding the District's *Water Systems Operations, CIP and CIP Funding*, was presented to the Board for discussion and possible action. She provided an overview of the water system, walked through the overall operations of the system, and discussed some of the proposed capital improvement projects.

Ms. Lorance walked through the raw water intake, the raw water pump station, the treatment plant, the office tank, the hill tank, briefly described the well and provided an overview of the distribution. She said water gets taken from the lake, pumped to the treatment plant, through the office tank then pumped up to the hill tank. From there water flowed by gravity to everywhere within the entire District. A Google map of the process was presented.

Ms. Lorance said the District's secondary water supply is a groundwater well that can be used if there was contamination of the raw water supply or if surface water production could not meet demand due to extremely cold lake water. The issues are that the well water is considered treated water. Due to a lack of a dedicated treated water pipeline from the well up to the Office Tank, the well water is pumped into the raw water pipeline. To use the well water, the raw water pipeline would have to be blocked off, cleaned and disinfected before switching to the well water. Finally, she said, because of the arsenic level in the well water, the District is installing arsenic filters. However, due to high quantities of silica in the lake water the filters clog. Modifications to the distribution of the well were included in the Water Utility Master Plan, such as a dedicated well water pipeline.

Ms. Lorance said there were some major capital improvement projects recommended within the Utility Master Plan. They included:

1. Raw Water Intake Extension: This would extend the raw water pipeline into deeper water where the water could be warmer with less organics.
2. Well 1: This was currently listed as a relocation and discharge line.
3. Hill Tank Flow Meter: Currently identifies how much water was being used by elevation levels within the tank. Part of the requirements of metered rates will be the calculation of water produced vs water sold. This would help determine the number of leaks in the system requiring repair.
4. Raw Water Leak Detection: Determination of possible leaks and/or the need for replacement in the high-pressure line that pumps raw water out of the lake to the treatment plant.

5. Annual Water Pipeline Replacements: The District has over 13 miles of water pipelines most of which were installed in the 1960's and 1970's and consisted of 53,000 feet or more of AC pipe.

Director Jackson said she thought extending the raw water intake line was the more important project. She felt rerouting or moving skids for the well could be done later if the raw water quality improved with the extension of the pipe into deeper water. Ms. Lorance said the question moving forward would be if a second water source became a State requirement.

B. Ms. Lorance's PowerPoint Presentation, regarding *Sewer Systems Operations, CIP and CIP Funding*, was presented to the Board for consideration and possible action. She said the District previously had all its sewer run to the southern part of the district to a wastewater treatment plant. Due to changing regulations, it was decided to tie into DSPUD's sewer processing system and pump sewer to them. Currently, sewage was still being pumped to the southern part of the District and pumped back up and out to DSPUD.

Ms. Lorance walked through the overall collection system, the collection areas, how they flowed through the system, the wet well, building layout and some of the pump controls.

Ms. Lorance said the collection system consisted of gravity sections that flowed to different SPSs. The SPSs pump to the next SPS, or to a point where it can gravity to the next SPS; SPS 4 pumps over the hill until it can gravity to SPS 3, SPS 3 pumps to SPS 2, SPS 2 pumps to SPS 1, and everything in SPS 1 pumps to DSPUD.

Ms. Lorance said the capital improvement projects recommended within the Utility Master Plan included:

1. SPS 3 Rehab: Included the rehab of the SPS and the pump force main. She said the force main was different from a mainline because most of the mainlines were gravity lines. She also said if a force main broke it would be a full break.
2. SPS 2 Rehab: Also included the rehab of the SPS and the pump force main.
3. Annual Sewer Mainline: The District has 11.5 miles of gravity pipeline and 1.5 miles of force main. Replacing all ACP and PCP for two years was \$58,000,000.

VIII. Old Business:

A. Ms. Lorance presented the "Water and Sewer Utilities Master Plans" to the Board for considerations and possible action.

1. Water CIP Options: Ms. Lorance said staff's recommendation was to proceed with the Proposition 218 Notice with a "Not to Exceed" annual CIP charge of \$300.00 with the intent to take out debt to fund the high priority projects and pay cash for continuing pipeline replacement projects. She said the \$300.00 Water CIP increase would include borrowing \$1,300,000 for the intake pipe extension, well 1 treatment, hill tank flow meter and raw waterline leak detection. The proposed CIP increase with borrowing was based on obtaining a State

Revolving Fund loan. Director Jackson said, when she originally read the plan, she thought the rates would have to be raised more and did not think the proposed increase was enough for pipe replacements. Director Heald said she appreciated Ms. Lorance's effort of taking what Dowl did and making it a little more realistic for the community. However, she was expecting to pay a lot more than \$300.00/year. She said she would like to see more piping fixed suggesting the amount be \$600.00/year. Mr. Baird said one of the reasons the number was a little lower was because of the short construction season on the summit; a bigger budget did not mean more work could be accomplished. Director Harvey said in theory, based on the schedule presented, there would not be another increase for another 10 years. Ms. Lorance said the schedule presented was for 10 years, there would be a 30-year loan but the fee would increase annually based of Consumer Price Index (CPI). She also said the assumptions presented would fund pipe replacement to be completed in 500 years. Director Harvey said it might be better to have a four-year plan because everything would change and another increase might be needed. Ms. Lorance said she agreed that things would change and adjustments would be needed. She also said, to secure debt funding, rates must already be in place. Director Jackson said the budget for the well project was double the cost of the intake pipe expansion project and almost triple that of the hill tank flow meter. She said, if possible, she would like to see the well project narrowed, especially with the extension of the lake intake pipe, and maybe reallocated some of the well project dollars to pipe replacement.

2. Sewer CIP Options: Ms. Lorance said staff's recommendation was to proceed with the Proposition 218 Notice with a "Not to Exceed" annual CIP charge of \$600.00 with the intent to take out debt to fund the high priority projects. She said the Sewer CIP would have a significantly higher debt service payments because a loan of \$5,000,000 would be needed for the two SPS upgrades. Director Jackson said what she heard was that it was more dangerous to the District not to deal with the sewer issues because a spill would result in costly fines and the impact to the local environment would be dramatic. Ms. Lorance said she agreed and that everything flows into the lake and as sewage flows by gravity without the ability to control the amount that comes from residences.

Ms. Lorance said the process for the rate increase would require that a notification be sent to all rate payers at least 45 days before the public hearing. She also recommended that a public information meeting be scheduled before or shortly after the notice went out to walk through the CIP and budget presentations with the community. Mrs. Nickerson said when the District applied for the USDA loan, a three-year rate increase was required. Ms. Lorance said she thought that the Proposition 218 Notice could include an annual CPI increase. Mr. Mitchell said a CPI increase could be included and believed it would be capped at five years. He also said it could be tied to an index as opposed to a stated amount. He said he would confirm.

A motion was made by Director Stockton to adopt a \$1,200.00 CIP increase, \$600.00 for water and \$600.00 for sewer.

Director Keatley asked to look at the Water CIP schedule at the \$600.00 rate. The scheduled showed that more money would be put into the watermain replacement project. Mr. Simpson said he did not think \$600.00 for each was enough. Ms. Lorance agreed but she was looking at the ability to pay and the amount of work that could be accomplished in a season. Mr.

Shray said he would recommend presenting the Sewer CIP first because it was much more critical. After public comments, **Director Stockton withdrew his motion.**

A motion was made by Director Harvey and seconded by Director Jackson to adopt a \$1,200.00 CIP increase, \$700.00 for sewer and \$500.00 for water. The motion was passed by a unanimous rollcall vote: Directors Stockton, Harvey, Heald, Jackson and Keatley.

Ms. Lorance said there was a 30-day minimum before rates could go into effect and interest or CPI adjustments could not exceed five years. She also said there was a statute of limitations of 120 days that should be considered before going out for funding.

IX. New Business: (Remaining Items)

C. A 2024/2025 Operations Budget Update was presented by Ms. Lorance for discussion and possible action. She said the budget process had been started but there were currently no recommendations. She also said the Proposition 218 Notices would include an increase for the Operations Budget based on CPI. The Board took no issue with including a CPI increase for the Operations Budget.

D. A Quarterly Water and Sewer Service Fee Billing Option was presented by Ms. Lorance for discussion and possible action. She said quarterly billings would help transition customers to metered rates. The Board did not object and Ms. Lorance said she would prepare the necessary paperwork to move to quarterly billings for formal approval.

E. Fechter & Company Certified Public Accountant Confirmation of Services presented by Ms. Lorance for discussion and possible action. Ms. Lorance said Fechter & Company requested to use a standard accounting agreement because they did not fall under engineering type contracts. Staff recommendation was to approve the contract.

Director Heald asked why the firm had a problem with the District's contract. Ms. Lorance said the main issue was the terminology that would require extensive modification to support auditing type work. Mr. Mitchell said it was a better contract than the last auditors and that it included changes that the auditor requested to maintain their independence and provide absolute separation. He also said it was like what attorneys do.

A motion was made by Director Jackson and seconded by Director Stockton to hire Fechter & Company. The motion passed by a unanimous vote: Ayes: Directors Stockton, Harvey, Heald, Jackson and Keatley.

X. Administration:

A. The Follow-up/Action items from the February 8, 2024, Regular meeting were as follows:

- The combined water and sewer flow graph was presented with the General Manager's report

- Ms. Lorance was still working on the minor changes to the Utility Master Plan
- Ms. Lorance was still working on the one-page explanation of how the water system worked.

B. The Board was polled to determine availability to meet in person at the April 11, 2024 Regular Meeting:

Available to meet in person: Directors Harvey, Jackson and Keatley.

Available to meet by Zoom: Directors Heald.

Maybe: Director Stockton.

XI. Adjournment

A motion was made by Director Stockton and seconded by Director Harvey to adjourn the meeting. The motion passed by a unanimous vote: Ayes: Directors Stockton, Harvey, Heald, Jackson and Keatley.

The minutes were approved at the Regular Meeting held on April 11, 2024, as part of the Consent Items Calendar. A motion was made by Director _____ and seconded by Director _____ to approve the Consent Items Calendar as presented. The motion passed by a unanimous rollcall vote: Directors Stockton, Harvey, Jackson and Keatley.

Sierra Lakes County Water District
Check Registers
March 2024

<u>1002 - DEMAND Account</u>		
<u>RECONCILIATION:</u>		
3/1/2024	Beginning Cash Balance	662,759.32
	Deposits	211,483.10
	Assessments Received - to be transferred	
	Property Taxes Received	
	Deposit - Interest	-
	Assessments transferred to Assessment District	
	Transfer to OPEB LAIF Account	-
	<u>DEMAND ACCOUNT DISBURSEMENTS:</u>	<u>(365,418.35)</u>
3/31/2024	Ending Cash Balance	<u><u>508,824.07</u></u>
<u>1031 - GASB 45-OPEB Account - Flow through account to LAIF</u>		
<u>RECONCILIATION:</u>		
3/1/2024	Beginning Cash Balance	163.33
	Deposit - Interest	0.01
	Funds Transferred To/From Investment Account	
3/31/2024	Ending Cash Balance	<u><u>163.34</u></u>
<u>Placer County Treasurer's Fund - for Capital Projects</u>		
<u>RECONCILIATION:</u>		
3/1/2024	Beginning Cash Balance	950,666.43
	Deposit - Interest	2,602.81
	Funds Transferred To/From Investment Account	
3/31/2024	Ending Cash Balance	<u><u>953,269.24</u></u>
<u>Local Area Investment Fund (LAIF) - for Unfunded OPEB Liabilities</u>		
<u>RECONCILIATION:</u>		
3/1/2024	Beginning Cash Balance	951,264.34
	Deposit - Interest	-
	Funds Transferred To/From Investment Account - Annual OPEB Funding	
3/31/2024	Ending Cash Balance	<u><u>951,264.34</u></u>
<u>Assessment District 2011-01</u>		
<u>RECONCILIATION:</u>		
3/1/2024	Beginning Cash Balance	664,043.02
	Assessments Received	
	Deposit - Interest	
	USDA Rural Development Interest Pymt	(92,682.57)
3/31/2024	Ending Cash Balance	<u><u>571,360.45</u></u>

**Sierra Lakes County Water District
Check Registers
March 2024**

1002 - US Bank - Demand

Type	Date	Num	Name	Memo	Amount
Check	45,379.00		USDA Rural Development	Principal & Int USDA Revenue Bond	(215,542.75)
Bill Pmt -Checl	45,358.00	8711	Donner Summit Public Utility District	March 2024 WWT Fees	(43,725.25)
Bill Pmt -Checl	45,369.00		Shauna Lorance	Professional Fee Feb 2024	(12,775.00)
Bill Pmt -Checl	45,358.00	MED0324	Public Employees' Retirement System (Med)	Medical - 1347	(9,739.47)
Liability Check	45,366.00		QuickBooks Payroll Service	Created by Payroll Service on 03/14/2024	(9,423.41)
Bill Pmt -Checl	45,358.00	8710	Board of Regents - UNR	Contemporary Water Quality Report	(9,377.42)
Bill Pmt -Checl	45,358.00	8715-8720	Pacific Gas & Electric	Electricity	(8,477.46)
Bill Pmt -Checl	45,373.00		Anna M Nickerson LLC	Professional Fees 3/1/24 to 3/15/24	(5,712.00)
Bill Pmt -Checl	45,358.00	8712	Dowl	General Services	(5,650.00)
Liability Check	45,380.00	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # -1723470890	(5,333.46)
Check	45,355.00		BluePay	Merchant Fees	(5,164.18)
Liability Check	45,365.00	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # -1622011694	(4,856.96)
Bill Pmt -Checl	45,358.00	030724	Anna M Nickerson LLC	Professional Fees 2/16/24 to 2/29/24	(4,656.00)
Liability Check	45,358.00	RET0225	Public Employees' Retirement System (Ret)	Retirement - 1347	(4,157.24)
Bill Pmt -Checl	45,358.00	8725	U.S. Bank (CC)	Training, Office Supplies, truck window & Gasoline \$1,114.14	(3,657.47)
Bill Pmt -Checl	45,373.00	8734	Thatcher Company, Inc.	Filter Plant Chemicals	(3,023.79)
Bill Pmt -Checl	45,373.00	8730	Pacific Gas & Electric	Electricity	(1,575.51)
Liability Check	45,380.00	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # -1723476890	(1,314.12)
Bill Pmt -Checl	45,373.00	8729	Logically	Cyber monitoring service	(1,223.98)
Liability Check	45,365.00	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # -1622019694	(1,177.54)
Bill Pmt -Checl	45,373.00	8736	Western Environmental Testing Laboratory	Filter Plant Testing	(1,124.81)
Bill Pmt -Checl	45,358.00	8727	Western Environmental Testing Laboratory	Filter Plant Testing	(894.20)
Bill Pmt -Checl	45,373.00	8728	Kronick Moskovitz Tiedemann & Girard	Feb 2024 Legal fees	(855.00)
Liability Check	45,372.00		QuickBooks Payroll Service	Created by Payroll Service on 03/20/2024	(812.92)
Bill Pmt -Checl	45,358.00	8709	Badger Meter	Monthly Fee	(688.52)
Bill Pmt -Checl	45,358.00	8724	Suburban Propane	Propane - 7305 Short Rd	(520.56)
Bill Pmt -Checl	45,373.00		Syndeo LLC Broadvoice	Telephone	(509.18)
Check	45,377.00		Reserve Account	Autopay Prepaid Postage	(500.00)
Bill Pmt -Checl	45,358.00	8713	Gray Electric Co.	Outlet for overhead door	(480.04)
Bill Pmt -Checl	45,373.00	8733	Tahoe Truckee Sierra Disposal Co., Inc.	Garbage	(346.48)
Liability Check	45,371.00	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 2141737406	(308.43)
Bill Pmt -Checl	45,373.00	8731	Pape Machinery	Cutting Edge	(286.05)
Bill Pmt -Checl	45,358.00	8722	Placer County Human Resources	Mar 2024 Dental/Vision Premium	(285.11)
Bill Pmt -Checl	45,373.00	8735	The Office Boss	Copy & billing paper, pens & labels	(265.17)
Bill Pmt -Checl	45,358.00	8721	Pitney Bowes	Qtrly Postage Meter Lease	(261.85)
Bill Pmt -Checl	45,373.00	8732	Safety-Kleen Systems, Inc.	Used Oil Disposal	(245.50)
Bill Pmt -Checl	45,373.00	8737	Western Nevada Supply Co.	Bales	(178.55)
Bill Pmt -Checl	45,358.00	8726	Verizon Wireless	Cell phone & iPad	(96.08)
Bill Pmt -Checl	45,358.00	8723	Real Graphics	Mapping Copies	(75.78)
Liability Check	45,371.00	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 2141731406	(67.50)
Bill Pmt -Checl	45,358.00	8714	Mountain Hardware	Bar Flat	(32.46)
Check	45,357.00		BluePay	Merchant Fees	(14.90)
Check	45,357.00		QuickBooks Payroll Service	Created by Direct Deposit Service on 03/05/2024	(1.75)
Check	45,366.00		QuickBooks Payroll Service	Created by Direct Deposit Service on 03/14/2024	(1.75)
Check	45,372.00		QuickBooks Payroll Service	Created by Direct Deposit Service on 03/20/2024	(1.75)

Sierra Lakes County Water District

Check Registers

March 2024

Check	45,362.00	21779	Steindorf, Gordan T	11275 - Over Payment Refund	(1.00)
Paycheck	45,352.00	DD1218	Brian Lundgren	Direct Deposit: Pay Period Ending 2/29/24	-
Paycheck	45,352.00	DD1219	Matthew M Marriner	Direct Deposit: Pay Period Ending 2/29/24	-
Paycheck	45,352.00	DD1220	Patrick J Baird	Direct Deposit: Pay Period Ending 2/29/24	-
Paycheck	45,369.00	DD1221	Brian Lundgren	Direct Deposit: Pay Period Ending 3/15/24	-
Paycheck	45,369.00	DD1222	Matthew M Marriner	Direct Deposit: Pay Period Ending 3/15/24	-
Paycheck	45,369.00	DD1223	Patrick J Baird	Direct Deposit: Pay Period Ending 3/15/24	-
Paycheck	45,373.00	DD1226	David M Keatley	Direct Deposit: 3/14/24 Board Meeting	-
Paycheck	45,373.00	DD1224	Cynthia J Jackson	Direct Deposit: 3/14/24 Board Meeting	-
Paycheck	45,373.00	DD1225	Dan Stockton	Direct Deposit: 3/14/24 Board Meeting	-
Paycheck	45,373.00	DD1227	Jon Harvey	Direct Deposit: 3/14/24 Board Meeting	-
Paycheck	45,373.00	DD1228	Karen Heald	Direct Deposit: 3/14/24 Board Meeting	-
					(365,418.35)

Sierra Lakes County Water District
Payroll Summary
March 2024

	<u>Cynthia J Jack...</u>	<u>Dan Stockton</u>	<u>David M Keatley</u>	<u>Jon Harvey</u>	<u>Karen Heald</u>	<u>TOTAL</u>
Employee Wages, Taxes and Adjus...						
Gross Pay						
Salary Director	180.00	180.00	180.00	180.00	180.00	900.00
Total Gross Pay	180.00	180.00	180.00	180.00	180.00	900.00
Adjusted Gross Pay	180.00	180.00	180.00	180.00	180.00	900.00
Taxes Withheld						
Federal Withholding	0.00	-36.00	0.00	0.00	-134.73	-170.73
Medicare (Employee)	-2.61	-2.61	-2.61	-2.61	-2.61	-13.05
Social Security (Employee)	-11.16	-11.16	-11.16	-11.16	-11.16	-55.80
State Withholding	0.00	-36.00	0.00	0.00	-31.50	-67.50
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-13.77	-85.77	-13.77	-13.77	-180.00	-307.08
Additions to Net Pay						
Director Mileage Reimbursen...	0.00	201.00	0.00	0.00	0.00	201.00
Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00
Total Additions to Net Pay	0.00	201.00	0.00	0.00	0.00	201.00
Net Pay	166.23	295.23	166.23	166.23	0.00	793.92
Employer Taxes and Contributions						
Medicare (District)	2.61	2.61	2.61	2.61	2.61	13.05
Social Security (District)	11.16	11.16	11.16	11.16	11.16	55.80
Total Employer Taxes and Contrib...	13.77	13.77	13.77	13.77	13.77	68.85

Sierra Lakes County Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2022 to June 30, 2023

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 3/31/24	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 23-24 Budget	% of Budget
<u>Water Sewer Revenues</u>										
8000-01 · Annual Water Fees	87,532	87,532	-	100%	660,852	660,852	-	100%	881,136	75%
Approved Water Fees Increase					126,932	126,932			169,242	
8000-02 · Annual Sewer Fees	106,710	106,710	-	100%	916,584	916,584	-	100%	1,222,112	75%
Approved Sewer Fees Increase					43,804	43,804			58,405	
8030 · Property Taxes	-	-	-	0%	368,806	350,000	18,806	105%	550,000	67%
8050 · Customer Late Fees	1,610	1,625	(15)	99%	5,746	4,875	871	118%	6,500	88%
8005 · Primary Facilities Fees - Sewer	-	-	-	0%	7,800	7,800	-	100%	23,400	33%
8006 · Primary Facilities Fees - Water	-	-	-	0%	1,825	1,825	-	100%	5,475	33%
8052 · GAPVAX Services	-	-	-	0%	-	-	-	0%	-	0%
8020 · Other Income	2,603	1,666	937	156%	40,116	15,000	25,116	267%	20,000	201%
Total Revenues Received:	198,454	197,532	921	100%	2,172,465	2,127,672	44,793	102%	2,936,270	74%
<u>Controllable Expenses:</u>										
<u>Salaries:</u>										
9001 · Director Salaries	900	1,800	900	50%	8,100	16,200	8,100	50%	21,600	38%
9003 · Maintenance Salaries				0%				0%		
9003-01 - Maint Hourly Regular	26,265	29,440	3,175	89%	244,980	264,957	19,977	92%	353,275	69%
9003-02 - Maint Overtime	1,551	1,250	(301)	124%	5,114	11,250	6,136	45%	15,000	34%
9003-03 - Maint Standby	2,260	2,196	(64)	103%	20,020	19,770	(250)	101%	26,360	76%
9003-00 - Maint Salaries - Other	1,600	1,600	-	100%	1,600	1,600	-	100%	5,000	0%
9003-04 - Labor Allocated to Projects	-	-	-	0%	(9,542)	-	9,542	100%		
Total 9000 · Salaries	32,576	36,286	3,710	90%	270,272	313,777	43,505	86%	421,235	64%
<u>Payroll Expense</u>										
9005 · Payroll Expense - SS & Medicare	2,492	2,654	162	94%	21,406	23,886	2,480	90%	31,848	67%
9007 · Payroll Expense- SUI & ETT	-	329	329	0%	336	2,962	2,626	11%	3,950	9%
9008 · Payroll Expense - Retirement	2,017	2,612	595	77%	19,351	23,509	4,158	82%	31,345	62%
9009 · Payroll Expense - Medical & D/V	10,025	9,709	(316)	103%	85,601	87,375	1,774	98%	116,500	73%
9010 · Payroll Expense - Workers' Comp	2,535	5,125	2,590	49%	7,590	15,375	7,785	49%	20,500	37%
Total 9004 · Payroll Expense	17,069	20,429	3,360	84%	134,285	153,107	18,822	88%	204,143	66%
<u>Indirect & G&A</u>										
9012 · Legal Expense:	855	2,500	1,645	34%	16,722	22,500	5,778	74%	30,000	56%
9013 · Audit Expense	-	-	-	0%	16,650	18,400	1,750	90%	18,400	90%
9014 · Fees & Penalties	988	165	(823)	599%	1,425	1,485	60	96%	1,980	72%
9016 · Directors' Expense	201	416	215	48%	3,896	3,750	(146)	104%	5,000	78%
9017 · Professional Fees - Operations	11,375	22,084	10,709	52%	119,175	198,750	79,575	60%	265,000	45%
9018 · Professional Fees - Office	10,848	11,440	592	95%	91,056	102,960	11,904	88%	137,280	66%
9019 · Staff Travel/Training	412	750	338	55%	10,373	6,750	(3,623)	154%	9,000	115%
9022 · Election Expense	-	-	-	0%	-	-	-	0%	-	0%
9023 · Insurance Expense	-	-	-	0%	32,006	30,277	(1,729)	106%	30,277	106%
9024 · Membership Expense	-	554	554	0%	11,704	18,608	6,904	63%	19,162	61%
9026 · Outside Services	-	-	-	0%	1,800	2,408	608	75%	3,400	53%
9028 · Telephone Expense	587	846	259	69%	4,946	7,608	2,662	65%	10,144	49%
9029 · Garbage/Hazmat Expense	346	459	113	75%	2,971	4,125	1,154	72%	5,500	54%
9030 · Uniform Expense	-	194	194	0%	1,606	2,417	811	66%	3,000	54%

Sierra Lakes County Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2022 to June 30, 2023

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 3/31/24	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 23-24 Budget	% of Budget
9034 · Propane Expense	-	2,500	2,500	0%	928	12,292	11,364	8%	15,500	6%
9036 · SCADA System Expense	-	600	600	0%	3,215	4,000	785	80%	4,000	80%
9037 · M&O Asset Mgmt Sys (Lucity)	-	-	-	0%	3,843	3,000	(843)	128%	3,000	128%
9040 · Office Expense	98	250	152	39%	1,761	2,250	489	78%	3,000	59%
9041 · Postage Expense	500	500	-	100%	610	500	(110)	122%	2,000	30%
9042 · Postage Meter Expense	-	-	-	0%	786	975	189	81%	1,300	60%
9043 · Copier & Fax Expense	209	79	(130)	265%	942	712	(230)	132%	950	99%
9044 · Computer Equipment & Service										
9044-01 · General Expense	1,500	2,176	676	69%	13,260	19,590	6,330	68%	26,120	51%
9044-02 · Website Design	-	750	750	0%	569	2,250	1,681	25%	3,000	19%
9044-03 · Merchant Fees	5,179	3,003	(2,176)	172%	32,139	27,033	(5,106)	119%	36,043	89%
Total 9011 · Indirect & G&A	33,098	49,266	16,168	67%	372,383	492,640	120,257	76%	633,056	59%
<u>MAINTENANCE & OPERATIONS</u>										
<u>Water Treatment & Filter Plant</u>										
9101 · Filter Plant Operations & Maint	120	667	547	18%	4,595	6,001	1,406	77%	8,000	57%
9102 · Filter Plant-Chems, Lab & Equip	5,873	3,750	(2,123)	157%	22,056	33,750	11,694	65%	45,000	49%
9103 · Filter -Water Pumping Plant M&O	-	166	166	0%	-	1,500	1,500	0%	2,000	0%
9104 · Well Pump Station Expense	-	3,750	3,750	0%	-	11,250	11,250	0%	15,000	0%
Total 9100 · Water Treatment & Filter Plant	5,993	8,333	2,340	72%	26,651	52,501	25,850	51%	70,000	38%
<u>Water Distribution</u>										
9201 · Water Dist - General Maint	190	834	644	23%	823	7,500	6,677	11%	10,000	8%
9202 · Water Dist - Pipes & Fittings	-	209	209	0%	1,370	1,875	505	73%	2,500	55%
9203 · Water Dist - Hydrant Maint	-	209	209	0%	-	1,875	1,875	0%	2,500	0%
9204 · Fees - Water	3,995	-	(3,995)	100%	15,191	16,500	1,309	92%	17,870	85%
9205 · Water Dist - Electricity	5,734	3,846	(1,888)	149%	37,042	34,613	(2,429)	107%	46,150	80%
9600 · Water Dist - Meters/Parts	-	166	166	0%	1,253	1,500	247	84%	2,000	63%
9601 · Water Conservation	-	-	-	0%	-	500	500	0%	1,000	0%
Total 9200 · Water Distribution	9,920	5,264	(4,656)	188%	55,679	64,363	8,684	87%	82,020	68%
<u>Wastewater Collection System</u>										
9301 · Wastewater - General Maint	80	1,166	1,086	7%	5,678	10,500	4,822	54%	14,000	41%
9302 · Wastewater - Pipes/Fittings	-	84	84	0%	-	750	750	0%	1,000	0%
9303 · Wastewater- Enzymes/Lab Testing	-	-	-	0%	4,472	4,000	(472)	112%	4,000	112%
9304 · Wastewater - Manholes	-	-	-	0%	-	500	500	0%	500	0%
9305 · Fees - Sewer	-	834	834	0%	6,084	7,500	1,416	81%	10,000	61%
9306 · Wastewater - Electricity	4,606	2,084	(2,522)	221%	24,209	18,750	(5,459)	129%	25,000	97%
9700-01 · Wastewater Export Service Exp/(Refund)	-	-	-	0%	29,013	32,000	2,987	91%	32,000	0%
9700 · Wastewater- Export Service Exp	43,725	43,750	25	100%	393,527	393,750	223	100%	525,000	75%
Total 9300 · Wastewater Collection System	48,411	47,918	(493)	101%	462,983	467,750	4,767	99%	611,500	76%
<u>Vehicle Expense</u>										
9501 · Gasoline/Diesel	731	2,084	1,353	35%	10,957	18,750	7,793	58%	25,000	44%
9502 · Pickups	1,842	-	(1,842)	100%	5,707	4,000	(1,707)	143%	4,000	143%
9503 · Gapvac	-	-	-	0%	126	5,000	4,874	3%	5,000	3%
9504 · Backhoe	-	-	-	0%	10,263	1,500	(8,763)	684%	3,000	342%

Sierra Lakes County Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2022 to June 30, 2023

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 3/31/24	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 23-24 Budget	% of Budget
9505 · Vehicle Maint Supplies	282	250	(32)	113%	2,172	2,750	578	79%	3,500	62%
Total 9500 · Vehicle Expense	2,856	2,334	(522)	122%	29,225	32,000	2,775	91%	40,500	72%
Project Expenses										
9811 · Replace Sewer Mainline	-	-	-	0%	-	-	-	0%	-	0%
9812 · Spot Repairs of Sewer Mainline & Laterals	-	-	-	0%	35,684	6,000	(29,684)	595%	10,000	0%
9813 · Repair of Sewer Manholes at Various Locations	-	-	-	0%	24,651	23,000	(1,651)	107%	50,000	0%
9814 · Adj Sewer Manholes to Grade	-	-	-	0%	823	3,000	2,177	27%	3,000	0%
9815 · Misc Sewer Pump Station Upgrade	-	-	-	0%	-	2,000	2,000	0%	5,000	0%
9817 · TV Gravity Sewer System	-	-	-	0%	10,408	20,000	9,593	52%	20,000	52%
9818 · Misc Water System Improvements	257	-	(257)	100%	99,250	5,000	(94,250)	1,985%	5,000	1985%
9819 · Adj Water Valve Boxes to Street Grade	-	-	-	0%	220	2,000	1,780	11%	5,000	0%
9820 · Misc Upgrades Water Pump Stations	-	-	-	0%	590	-	(590)	100%	-	0%
9821 · Automatic Meter Read System	836	1,666	830	50%	15,247	15,000	(247)	102%	20,000	76%
9822 · Misc Jobs - Safety Tools Bldgs	6,541	5,291	(1,250)	124%	31,855	47,625	15,770	67%	63,500	50%
9824 · Lake Management	-	1,400	1,400	0%	2,384	12,000	9,616	20%	16,000	0%
9825 · HOTFaP	-	-	-	0%	-	-	-	0%	2,500	0%
9826 · Contemporary Water Quality	-	-	-	0%	9,741	32,400	22,659	30%	64,785	15%
9827 · District Engineer Services	5,650	-	(5,650)	100%	29,051	62,500	33,449	46%	150,000	19%
9915 · Misc. Projects	-	1,250	1,250	0%	2,137	11,250	9,113	19%	15,000	14%
Total 9800 · Project Expenses	13,284	9,607	(3,677)	138%	262,042	241,775	(20,267)	108%	429,785	61%
Total Controllable Expenses	163,208	179,437	16,229	91%	1,613,520	1,817,913	204,393	89%	2,492,239	65%
Non-Controllable Income/Expenses:										
									444,031	
Other Expenses										
9900 · Debt - Interest										
9906 · USDA Revenue Bonds	54,343	54,500	157	100%	108,686	109,000	315	100%	109,000	100%
9908 · Assmnt Int -Palisade/Serene	-	-	-	0%	677	500	(177)	135%	500	135%
Total 9900 · Debt - Interest	54,343	54,500	157	100%	109,363	109,500	138	100%	109,500	100%
9920 · Depreciation										
9921 · Depreciation - Water	14,916	12,500	(2,416)	119%	134,044	112,500	(21,544)	119%	150,000	89%
9922 · Depreciation - Sewer	13,153	10,000	(3,153)	132%	118,178	90,000	(28,178)	131%	120,000	98%
Total 9920 · Depreciation	28,069	22,500	(5,569)	125%	252,222	202,500	(49,722)	125%	270,000	93%
9950 · SLCWD Share - DSPUD Capital Costs	-	-	-	0%	-	-	-	0%	40,000	0%
9999 · Clearing Account	(1,400)	-	1,400		(1,400)	-	1,400			
Total Non-Controllable Expenses	81,012	77,000	(4,012)	105%	360,184	312,000	(48,184)	115%	419,500	86%
TOTAL DISTRICT EXPENSES:	244,220	256,437	12,217	95%	1,973,704	2,129,913	156,209	93%	2,911,739	68%
EARNED OPERATING REVENUE LESS EXPENSE:	(45,767)	(58,905)	13,138		198,761	(2,241)	201,002		24,531	

SIERRA LAKES COUNTY WATER DISTRICT
 CAPITAL EXPENDITURES SUMMARY
 FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024

Fiscal Year 2023-24 Capital Expenditures:

	<u>Budget:</u>	<u>Incurred:</u>
3002 - New SCADA Computer/Programming	21,500.00	-
3004 - Bales Generator Replacement	55,000.00	-
3028 - Vehicles: Truck Replacement	100,000.00	-
3105 - Fire Hydrant Replacement (2 ea.)	24,000.00	-
3027/3011 Filter Plant Modification - Service Bay Furnace Replacement	15,000.00	10,260.95
3027/3011 Filter Plant Modification - Emergency Generator Wiring	20,000.00	10,163.35
Filter Room Grating and Tank Railing	30,000.00	1,000.00
Utility Master Plan	195,477.25	182,458.40
Total Capital Projects	<u>460,977.25</u>	<u>203,882.70</u>

Placer County Treasury Fund

3/1/2024	Beginning Balance	\$ 950,666.43
	Interest	\$ 2,602.81
	<i>Transfers to Operating Account:</i>	
3/31/2024	Available Funds	<u>\$ 953,269.24</u>

Sierra Lakes County Water District
Cash Source and Application of Funds
Operating Budget
in \$000's

	ACTUAL Feb-24	Forecast Feb-24	Forecast Mar-24	Forecast Apr-24	Forecast May-24	Forecast Jun-24	Forecast Jul-24	Forecast Aug-24	Forecast Sep-24	Forecast Oct-24	Forecast Nov-24	Forecast Dec-24	Forecast Jan-25
Beginning Cash Balance:	634	634	663	509	317	366	84	58	325	213	35	82	(44)
Cash Provided/(Used) by Operations:													
Revenues:													
Sewer & Water Service Fees	253	100	211	200	164	120	254	502	113	71	267	99	78
Placer County Taxes	-	10	-	-	187	-	-	30	-	11	-	-	300
Primary Facilities Fees	-	-	-	10	10	9	-	-	-	-	-	-	-
Misc Other Income	-	-	-	-	-	24	-	-	-	-	-	-	-
Expenses:													
Operating Expenses	(224)	(214)	(149)	(262)	(262)	(262)	(200)	(200)	(200)	(200)	(200)	(200)	(200)
Sierra Plant - Capital Projects	-	-	-	(140)	(50)	(79)	(80)	(65)	(25)	(60)	(20)	(25)	(50)
Net Cash Provided/(Used) by Operations:	29	(104)	62	(192)	49	(188)	(26)	267	(112)	(178)	47	(126)	128
Cash Provided/(Used) for Financing Activities													
USDA \$5.2 million Revenue Bond			(216)	-	-	-	-	-	-	-	-	-	-
DSPUD Cost Sharing	-	-	-	-	-	(40)	-	-	-	-	-	-	-
Total Cash Provided/(Used) by Financing Activities:	-	-	(216)	-	-	(40)	-	-	-	-	-	-	-
Cash Provided/(Used) by Investment Activities													
Moved/From Placer Co. Treasurer's Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
GASB 45 - OPEB Annual Funding	-	-	-	-	-	(54)	-	-	-	-	-	-	-
Total Cash Provided(Used) by Investment Activities:	-	-	-	-	-	(54)	-	-	-	-	-	-	-
Ending OPERATING ACCOUNT Cash Balance:	663	530	509	317	366	84	58	325	213	35	82	(44)	84

Placer County Treasurer Account	
2/21/2024	\$ 950,666.43
Scheduled Transfers & Interest Received:	
Interest	2,602.81
Transferred to Deman Account	-
Ending Balance	\$ 953,269.24

SIERRA LAKES COUNTY WATER DISTRICT - FIVE YEAR CASH FLOW PROJECTION
2021/2022 - 2025/2026
in \$000's

	ACTUAL 2022/2023	FORECAST 2023/2024	Forecast 2024/2025	Forecast 2025/2026	Forecast 2026/2027
Beginning <u>OPERATING</u> Cash Balance:	629	517	84	369	423
Cash Provided/(Used) by Operations:					
Revenues:					
Water/Sewer Service Fees	2,092	2,101	2,306	2,306	2,306
Proposed Rate Increase	-	230			
Placer County Tax	571	550	550	550	550
Primary Facilities Fees	39	29	29	29	29
Misc Other Income: Int & Fees	289	27	20	20	20
Expenses:					
Operating Expenses	(2,236)	(2,492)	(2,617)	(2,748)	(2,885)
Sierra Plant - Capital Projects	(2,510)	(460)	(150)	(150)	(150)
Net Cash Provided/(Used) by Operations:	(1,755)	(15)	138	7	(130)
Cash Provided/(Used) for Financing Activities					
CA Bank & Trust Loan Principal & Interest	-	-	-	-	-
USDA Revenue Bond Loan	(269)	(270)	(269)	(270)	(270)
Additional WWTP Costs - Prior Years	(134)	-	-	-	-
DSPUD Cost Sharing		(40)	(30)	(30)	(30)
Total Cash Provided/(Used) by Financing Activities:	(403)	(310)	(299)	(300)	(300)
Cash Provided(Used) by Investment Activities					
Total Cash Provided(Used) by Investment Activities:	-				
Moved to Placer Co. Treasurer's Fund	2,100		500	400	-
Annual GASB 45 Funding - OPEB - Moved to LAIF	(54)	(108)	(54)	(53)	-
Total Cash Provided(Used) by Investment Activities:	2,046	(108)	446	347	-
Ending <u>OPERATING</u> Cash Balance:	517	84	369	423	(8)

amn
 3/29/2024
 8:57 AM

SIERRA LAKES COUNTY WATER DISTRICT
 LIST OF DISBURSEMENTS REQUIRING BOARD APPROVAL
 April 2024

Vendor	Inv # / Inv Date	Invoice Amount
<u>Shuana Lorance, P.E</u>	Invoice # 241329 Date 3/29/2024 For: <u>Mar 2024 Professional Fees & Reimbursements</u>	11,375.00
<u>Anna M Nickerson LLC</u>	Inv# 31524 Date 3/15/2024 For: <u>Professional Fees 3/1 to 3/15/24</u>	5,712.00
	Inv# 33124 Date 3/31/2024 For: <u>Professional Fees 3/16 to 3/31/2024</u>	5,136.00
TOTAL ANNA NICKERSON LLC		10,848.00
TOTAL INVOICES FOR APPROVAL		22,223.00

SIERRA LAKES COUNTY WATER DISTRICT
Shauna Lorance, PE
March 2024 Invoice Detail

DATE	DESCRIPTION	HOURS
3/1	Admin; staff reports; DSPUD study; (4 hours offsite)	4
3/4	Budget; (2 hours offsite)	2
3/5	Customer communication; admin; public presentation; (5 hours offsite)	5
3/6	Customer relations; staff coordination; budget; staff reports; (5 hours onsite, 1 hour offsite)	6
3/7	Board packet; admin; customer relations; (4 hours offsite)	4
3/12	Customer relations and responses to questions, admin, (4 hours offsite)	4
3/13	Water ops paper; coordination calls; Admin; (4 hours offsite)	4
3/14	Coordination, board meeting prep, Admin, Board meeting (9 hours onsite)	9
3/18	Admin, Fire Safe Application; Rep Kiley list; (4 hours offsite)	4
3/19	Staff coordination, public info hearing, Admin, (3 hours onsite, 1 hour offsite)	4
3/21	ACWA JPIA HR; Public info meeting; CIP schedule (4 hours offsite)	4
3/26	Admin (2 hours offsite)	2
3/27	Staff reports and board agenda; review of board minutes; staff coordination (4 hours onsite)	4
3/28	Staff reports and rates and charges; Form 700 research; prop 218 mailer; grey water request; (5 hours offsite)	5
3/29	Staff reports, Salary survey; Coordination (4 hours offsite)	4
	TOTAL	65

**ANNA M NICKERSON, LLC
FINANCIAL CONSULTANT**

INVOICE

1880 Morgan Pointe Ct.
Reno, NV 89523
530-330-2724

INVOICE NO: 031524
DATE: March 15, 2024

ACCOUNT NO: 9018 \$ 5,712.00
CHECK NO: _____
CHECK DATE: _____
APPROVAL: _____

nickerson.annam@gmail.com

TO Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg / Min / Packets	Total
3/1/2024	Off	0.0	\$96.00	\$ -											0
3/4/2024	Road Closed	0.0	\$96.00	\$ -											0
3/5/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated website & reconciled website to QuickBooks	10.0	\$96.00	\$ 960.00						4	3	1	2		10
3/6/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Started month end & budget meeting.	5.5	\$96.00	\$ 528.00			3.5			1	0.5	0.5			5.5
3/7/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Month end, opened an escrow and worked on board reports	5.0	\$96.00	\$ 480.00		0.5	3			0.5	0.5	0.5			5
3/8/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finished month end and prepared board packets	5.0	\$96.00	\$ 480.00			2			0.5	0.5	0.5		1.5	5
3/11/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Posted meeting, updated website and opened & closed escrows.	5.0	\$96.00	\$ 480.00		1				1	0.5	0.5	1.5	0.5	5
3/12/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Opened escrow with new Title Co. and updated back flow testing	5.0	\$96.00	\$ 480.00		1	0.5		0.5	1.5	1	0.5			5
3/13/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Reconciled bank account and discussed rate increase autopay with web designer.	5.0	\$96.00	\$ 480.00			0.5			2.5	1	0.5	0.5		5
3/14/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Assessments, payroll, meeting prep and Website update	11.5	\$96.00	\$ 1,104.00			1	5		1.5	1.5	0.5	1.5	0.5	11.5
3/14/2024	Board Meeting	2.5	\$96.00	\$ 240.00										2.5	2.5
3/15/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Assessment prep. and started quarterly payment processing	5.0	\$96.00	\$ 480.00				1		3	0.5	0.5			5
	59.5 TOTALS		\$ 5,712.00		0.0	2.5	10.5	6.0	0.5	15.5	9.0	5.0	5.5	5.0	59.5
					0%	4%	18%	10%	1%	26%	15%	8%	9%	8%	

**ANNA M NICKERSON, LLC
FINANCIAL CONSULTANT**

INVOICE

ACCOUNT NO: 9018 \$ 5,136.00
 CHECK NO: _____
 CHECK DATE: _____
 APPROVAL: _____

1880 Morgan Pointe Ct.
 Reno, NV 89523
 530-330-2724

INVOICE NO: 033124
 DATE: March 31, 2024

nickerson.annam@gmail.com

TO Sierra Lakes County Water District
 P.O. Box 1039
 Soda Springs, CA 95728
 530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
3/18/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed rate increase autopays & followed up on shutoff notices.	5.0	\$96.00	\$ 480.00						3.5	1	0.5			5
3/19/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finished recording rate increase payments and followed up on declined payments.	5.0	\$96.00	\$ 480.00						3.5	1	0.5			5
3/20/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Directors payroll, reconciled credit card payment and updated website	5.5	\$96.00	\$ 528.00		1				2	1	0.5	1		5.5
3/21/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated accounts, assessed late fees, updated website and prepared statements.	6.0	\$96.00	\$ 576.00						2.5	1	0.5	2		6
3/22/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Budget Worksheets and respond to customer questions.	6.5	\$96.00	\$ 624.00	1		2			2	1	0.5			6.5
3/25/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Escrows, disconnection notices & filed	5.0	\$96.00	\$ 480.00	0.5	1				2	1	0.5			5
3/26/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Cross connection updates, past due notices	5.0	\$96.00	\$ 480.00					2	2	0.5	0.5			5
3/27/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Website & computer updates	5.0	\$96.00	\$ 480.00		0.5	1			1	0.5	0.5	1.5		5
3/28/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Started month end.	5.0	\$96.00	\$ 480.00			2			2	0.5	0.5			5
3/29/2024	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Payroll, month end & board packets	5.5	\$96.00	\$ 528.00			2			0.5	0.5	0.5	1	1	5.5
53.5	TOTALS			\$ 5,136.00	1.5	2.5	7.0	0.0	2.0	21.0	8.0	5.0	5.5	1.0	53.5
					#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

STAFF REPORT

TO: Board of Directors
FROM: Shauna Lorance, General Manager
SUBJECT: Quarterly Billing
DATE: April 11, 2024, Board Meeting

Staff Recommendation

Staff recommend moving from annual water and sewer billing to quarterly water and sewer billing.

Background

The Board is working towards converting to metered water rates in 2026. As part of the process, the Board desires to begin including a comparison of the flat water rate vs. the metered water rate water bills for six months prior to actual conversion to metered rates in the summer of 2025.

Current Status

State law requires metered water billing to be at least on a quarterly basis, so transitioning to quarterly billing ahead of time will allow customers to become accustomed to the quarterly billing ahead of the comparison billing. The current water and sewer bills are presented in one bill on an annual basis. If water bills are moved from annual to quarterly billing, the sewer bills could also be included on a quarterly basis.

The recommended changes to the District Billing Ordinance are attached to this staff report.

**Sierra Lakes County Water District
Code of Ordinances
Chapter 1 General**

DIVISION IV BILLING AND COLLECTION

Section 4.01 Billing Period and Payment of Bills. ~~Beginning in the 2024/2025 fiscal year, water and sewer charges will be billed on a quarterly basis. Annual water and sewer charges are billed on or about July 1st to coincide with the start of the District's fiscal year. Payment is due in four (4) equal quarterly installments, due and payable August 15th, November 15th, February 15th and May 15th.~~

If any charges or fees are not paid by the 15th day of the month following the due date ~~or dates (grace period)~~, a penalty of ten percent (10%) will be added to said charges plus a further penalty of one-half percent (1/2%) per month on the first day of each month following. If the District disconnects service for nonpayment of any charge, rate or fee, a reconnection charge of the actual costs incurred by the District, up to a maximum of \$500.00, may be imposed. District bills for service shall inform the customer of such penalties and reconnection fees.

In the event that any fee or charge for service provided by the District is unpaid by the 15th day of second month following the due date, the District shall notify the owner that the unpaid fee or charge, as well as the interest thereon, is delinquent and will become a lien on the property if it remains unpaid. (Reference to California Water Code § 31701.6)

In the event that any fee or charge for service provided by the District is unpaid by the 15th day of the third month following the notice of delinquency (as per above), the District Secretary, or in his absence, the President of the Board, shall cause to be recorded a certificate specifying the amount of such charges and the name and address of the person liable therefore. This certificate shall be recorded with the County Clerk-Recorder.

In the event that any certificate has not been released or discharged within such length of time that it currently shall cease to have the effect of a lien within ten (10) years under California Water Code § 31701.7 or any other law currently or hereafter exacted, the District shall promptly record a new certificate or take other appropriate action to extend the effect of any said certificate.

Any certificate of unpaid charges shall be released and a notice thereof filed in the County Clerk-Recorder's office upon payment in full of the amount of the delinquent payment, together with any accrued interest and a release processing fee in the amount of \$50.00.

Section 4.02 Commencement of Service Charges and Prorated Bills. The annual water and sewer service charges will commence on the date of issuance of the County

Certificate of Occupancy but not more than one hundred eighty (180) days after issuance of the District Water and Sewer Connection Permit and be prorated based on ~~a three hundred sixty five (365) day year.~~ the number of days in the quarter that service begins.

STAFF REPORT

TO: Board of Directors
FROM: Shauna Lorance, General Manager
SUBJECT: Public Hearing
DATE: April 11, 2024, Board Meeting

Staff Recommendation

Staff recommend setting a public hearing during the regularly scheduled Board Meeting on June 13, 2024, at 5:30 pm at the District office to consider adoption of Capital Improvement Project (CIP) charges, water rate increases, and sewer rate increases.

Background

The Board received the water and sewer Master Plans developed by DOWL and has been considering schedules for implementing the water and sewer capital improvements that are recommended that are also affordable for District customers.

Current Status

At the March Board meeting, the Board agreed to include adding Water and Sewer Capital Improvement Project charges to the District fee schedule. The Board is considering a maximum of \$500 per year (\$125 per quarterly bill) for water and \$600 per year (\$150 per quarterly bill) for sewer. The Board is also considering an annual increase to all elements of the District water and sewer bills equal to the CPI for urban areas.

California Proposition 218 requires Districts to send out notices of potential rate increases at least 45 days prior to the public hearing, and the date of the public hearing must be included on the notice. The earliest date a public hearing can be held, assuming the Proposition 218 notice is mailed on April 15 would be the beginning of June.

STAFF REPORT

TO: Board of Directors

FROM: Shauna Lorance, General Manager

SUBJECT: Proposition 218 Notice

DATE: April 11, 2024, Board Meeting

Staff Recommendation

Staff recommend sending out the attached Proposition 218 Notice to customers on April 15, 2024, in consideration of adoption of Capital Improvement Project (CIP) charges, water rate increases, and sewer rate increases.

Background

Any increase to water and sewer rates and charges must follow the procedures required in Proposition 218. One of the requirements is to send out a notice to all customers detailing the proposed change in rates and charges. The notice must also include the date and location of the Public Hearing on the proposed increases.

Current Status

At the March Board meeting, the Board agreed to include adding Water and Sewer Capital Improvement Project charges to the District fee schedule. The Board is considering a maximum of \$500 per year (\$125 per quarterly bill) for water and \$600 per year (\$150 per quarterly bill) for sewer. The Board is also considering an annual increase to all elements of the District water and sewer bills equal to the CPI for urban areas. This notice will include the potential increases for the next five years, assuming a not to exceed annual CPI of 3.5%. The Board can always increase the rates and charges in future years by less than the 3.5%, just would not be able to increase the rates and charges by more than 3.5% without conducting another Proposition 218 process.

The proposed Proposition 218 notice is attached to this staff report.

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office

P.O. Box 826
7305 Short Road
Soda Springs, CA 95728-826
(530) 426-7802
Facsimile (530) 426-1120

Administrative & Billing Office

P.O. Box 1039
7305 Short Road
Soda Springs, CA 95728 - 1039
(530) 426-7800
Facsimile (530) 426-1120

April 15, 2024

All Rate Payers within the Sierra Lakes County Water District

NOTICE OF A PUBLIC HEARING/COMPLIANCE WITH PROPOSITION 218

A new Capital Improvement Program Charge (CIP Charge) and a proposed increase in your annual Water and Sewer Service Rates will be considered at a *Public Hearing at 5:30 pm on June 13, 2024*, at the Sierra Lakes County Water District Board Room, 7305 Short Road, Serene Lakes, CA. The meeting will also be accessible through a zoom link that will be available on the agenda posted online.

A public informational meeting will be held at 5:30 pm on May 2, 2024, at the Sierra Lakes County Water District Board Room, 7305 Short Road, Serene Lakes, CA. The meeting will also be accessible through a zoom link that will be available on the agenda posted online.

Dear Rate Payers:

This letter is to advise you that the Sierra Lakes County Water District (SLCWD) Board of Directors will be considering increases in Water and Wastewater Service Rates starting Fiscal Year 2023-24. The District is considering adopting proposed Capital Improvement Program (CIP) charges for both water and sewer, as well as annual increases tied to the Consumer Price Index (CPI) for both the water and sewer rates and charges. The Capital Improvement Program is included in the recently completed Water and Sewer Master Plans.

CONSIDERATION OF A RATE INCREASE

DOWL, an engineering consulting firm, recently completed Water and Sewer Master Plans for the District, which include recommended capital projects for both the water and sewer systems. The Master Plans are posted on the website at [Sierra Lakes County Water District \(slcwd.org\)](http://SierraLakesCountyWaterDistrict.slcwd.org). The schedule recommended for completion of the projects, including pipeline replacements, is 20 years. To fund these improvements, the District is

**BOARD OF DIRECTORS: ~ Jon Harvey, President ~ Jennifer Jackson, Vice-President ~
~ Karen Heald, Director ~ David Keatley, Director ~**

proposing to adopt a CIP charge for both water and sewer. The District is considering stretching the pipeline replacements out over an estimated 250 years rather than the recommended 20 years in an effort to keep water and sewer rates and charges in a more reasonable range. The proposed rates and charges for the next five years are shown in the tables below.

**Water and Sewer Master Plan Recommended CIP Schedule
Annual Capital Cost and Required CIP Charge for Next Five Years
(Not Being Proposed)**

Water	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
MP Recommended Annual Capital Cost	\$473,024	\$3,065,025	\$3,853,026	\$3,517,027	\$3,343,028
Calculated Annual Water CIP Charge	\$563	\$3,649	\$4,587	\$4,187	\$3,980
Sewer	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
MP Recommended Annual Capital Cost	\$243,000	\$3,151,000	\$5,343,000	\$6,190,000	\$3,524,000
Calculated Annual Water CIP Charge	\$289	\$3,751	\$6,361	\$7,369	\$4,195

**District Modified Water and Sewer CIP Schedule
Proposed Rates and Charges for Next Five Years**

	Current Annual Rate	Proposed NTE Rate Increase	Proposed NTE CIP Charge	Proposed NTE Total Annual Rate and Charge	Proposed NTE Total Quarterly Rate and Charge	Proposed NTE Monthly Rate and Charge
2024/2025						
Water	\$1,519	\$1,572	\$500	\$2,072	\$518	\$173
Sewer	\$1,246	\$1,290	\$700	\$1,990	\$497	\$166
2025/2026						
Water		\$1,627	\$518	\$2,145	\$536	\$179
Sewer		\$1,335	\$725	\$2,059	\$515	\$172
2026/2027						
Water		\$1,684	\$536	\$2,220	\$555	\$185
Sewer		\$1,381	\$750	\$2,131	\$533	\$178
2027/2028						

BOARD OF DIRECTORS: ~ Jon Harvey, President ~ Jennifer Jackson, Vice-President ~
~ Karen Heald, Director ~ David Keatley, Director ~

Water		\$1,743	\$554	\$2,297	\$574	\$191
Sewer		\$1,430	\$776	\$2,206	\$551	\$184
2028/2029						
Water		\$1,804	\$574	\$2,378	\$594	\$198
Sewer		\$1,480	\$803	\$2,283	\$571	\$190

WHY ARE THE RATE INCREASES NEEDED

For the Water System, the District needs to ensure adequate treated water supply for the community. There are capital improvement projects that are needed, including some related to the Lake water intake and the groundwater well, as well as the need to begin replacing the water pipelines that are reaching the end of their useful life. The Board is considering a separate line item on the water bills for the CIP Charges. In addition, costs are continuing to increase every year, so the operational budget and the proposed CIP Charge need to anticipate an increase up to the assumed CPI of 3.5% per year.

For the Sewer System, the District needs to ensure the wastewater is reliably pumped out of the area to Donner Summit Public Utility District. Two of the sewer pump stations need to be rehabilitated and the sewer pipelines need to begin being replaced. The Board is considering a separate line item on the water bills for the CIP Charges. In addition, costs are continuing to increase every year, so the operational budget and the proposed CIP Charge need to anticipate an increase up to the assumed CPI of 3.5% per year.

FUTURE PLANS

As committed during the last water and sewer increases, the District completed the Master Plans to identify necessary capital improvements and a recommended schedule for completion. Unfortunately, the schedule for completion over 20 years resulted in too high annual capital expenditures to pass on to residents. The District has been working to identify a good balance between completing the capital projects and the associated costs. Presentations were made to the Board of Directors between January and now.

The next steps will be to complete the installation of meters at every service connection and begin recording the readings to be able to develop metered water rates. The Board of Directors is working towards converting to metered water rates in 2026, with bills showing comparisons of the existing flat rates compared to metered water rates.

PUBLIC HEARING

BOARD OF DIRECTORS: ~ Jon Harvey, President ~ Jennifer Jackson, Vice-President ~
 ~ Karen Heald, Director ~ David Keatley, Director ~

The rate increase hearing before the Board will be held on June 13, 2024 at 5:30 p.m. At that time the District's Board of Directors will hold a public hearing to consider approval of a proposed resolution instituting a CIP Charge and increasing the rates for the provision of water and wastewater services. The rate increase is intended to be effective starting fiscal year (2024/2025). All current rate payers and other interested people are invited to attend the hearing and present written and/or oral comments on or protests against the proposed rate adjustments. The hearing will be held in the District's Board Room.

If you have any questions in regard to this notice, please call SLCWD at 530-426-7800 or email Anna Nickerson at anickerson@slcwd.org.

RATE INCREASE HEARING PROCEDURE

All people wishing to be heard on this matter may be present at the public hearing. If you cannot be present, you may communicate your protest by sending the form below completely filled out and signed to Sierra Lakes County Water District, P.O. Box 1039, Soda Springs, CA 95728, email the form below completely filled out and signed to anickerson@slcwd.org or by delivering them in person at the hearing. Any protest must be dated and signed by you and include the address of the property and an affirmation that you are the owner of that property and must indicate whether you are protesting the water rate increase, the sewer rate increase, or both. If written protests against a proposed rate increase are presented by a majority of the property owners or rate payer that are subject to the rate increase, the District cannot impose that increase. Only one protest per parcel will be counted. In order to be considered, written protests must be received by the District prior to the close of the public hearing. The Board of Directors after the close of the public hearing will establish the new rates.

Sierra Lakes County Water District
Board of Directors

INSTRUCTIONS FOR FILING AND SUBMITTING WRITTEN PROTEST

*To protest against the imposition of the water or sewer service rate increase, you must fill in the following information and **return this notice** to the Sierra Lakes County Water District, by mailing to Board of Directors, Sierra Lakes County Water District, P.O. Box 1039, Soda Springs, CA 95728, or by returning this notice to the Board of Directors no later than the end of the public hearing to be held on June 13, 2024, at 5:30 p.m. in the Sierra Lakes County Water District Board Room, as referenced above.*

I/we hereby certify under penalty of perjury that I/we are rate payer or the owners of record of the real property located in the County of Placer and identified as

BOARD OF DIRECTORS: ~ Jon Harvey, President ~ Jennifer Jackson, Vice-President ~
~ Karen Heald, Director ~ David Keatley, Director ~

APN _____

Address _____

I/we hereby execute this document as our formal protest to the imposition of the:

___ water service rate increase against our property.

___ sewer service rate increase against our property.

Dated: _____ Signed _____

Name: _____

From: Vera Houdek <b6enes8@pacbell.net>
Sent: Monday, March 25, 2024 3:52 PM
To: info@slcwd.org
Subject: water bill

When I Paid the increase amount of \$273 on March 14 there was no indication that the \$623.00 was also due! I assumed that the increase was the only thing due. I would like to request that the late fee be waived as this was a bit confusing. Please advise.

Vera Houdek-Benes, 5152 Allen Drive